**5 MOST IMPORTANT THINGS TO REMEMBER**

* Submit your application ON TIME. No late applications will be accepted.
* Be sure your application is complete. Incomplete applications will not be considered. We are unable to call for missing information this year.
* Follow directions. Stay within the word limits and don’t include attachments.
* Be sure your application is signed.
* Plan to attend the Women for Women Membership Coffee to accept your check if you are approved.